

Robert Frew Patient Partnership Group
Minutes of 30th Meeting Held 19th November 2012
At The Robert Frew Medical Centre

Present

Jacqueline Coleman	Chair
Jennifer Wall	Treasurer
John Langley	Secretary

Alan Bedingham, Dr Shirin Chakera, Lesley Cogan, Carole Groves, Dr Tony Ogunsanya, Alan Ursell, Janet Whitaker.

The meeting commenced at 7.00 pm.

30/01 Apologies

Apologies were received from Colleen Shelley and Cat Ramsden.

30/02 Minutes of the meeting dated 15th October and matters arising

30/02.1 Alan Bedingham queried the veracity of the previous minutes with regard to item 29/03.6 in that an undertaking believed to be given by Dr Ogunsanya had been omitted.

30/02.2 The above gave rise to a long discussion to establish the group's consensus on the matter and an agreement was reached to add an additional sentence to item 29/03.6 as follows '*Dr Ogunsanya stated that he was keeping this item under review with the CCG in the light of possible pathology services centralisation*'.

30/02.3 With the addition of the above sentence the minutes of the previous meeting were accepted as a true record of the proceedings and signed accordingly.

30/03 Service Level Agreement with East of England Ambulance Trust

30/03.1 Dr Ogunsanya said that he believed he had an electronic copy of the SLA which he would e-mail to John Langley for circulation to the group

Dr O
JL

30/03.2 To establish if there are sufficient grounds for complaint the group agreed they would need 'hard' data before progressing further. To obtain this data would require the active involvement of the surgery Doctors.

30/03.3 Due to this involvement and the possible sensitivity of the data, Dr Ogunsanya and Dr Chakera said this would require a policy decision by the partnership and agreed to raise the subject at the next partnership meeting.

Dr O
Dr C

30/04 Results of flu clinic survey regarding phlebotomy appointments

30/04.1 Due to unavailability of the survey results this item is held over till December's meeting.

30/05 Further discussion on possible fixed terms of office

30/05.1 After a long discussion the meeting could still not come to a consensus on this item.

30/05.2 It was decided that, as the way forward could well depend on who may, or may not, stand at the next annual elections, this item should be held over until the June 2013 PPG meeting (ie:- immediately prior to the July meeting elections).

30/06 Subjects for consideration for this year's patient survey

30/06.1 In the absence of both Cat Ramsden and Colleen Shelley it was not possible to pursue this item at this meeting. It will thus be held over until the December meeting.

30/06.2 In the meantime John Langley agreed to contact Cat Ramsden and Colleen Shelley and try to arrange circulation of the proposals to date to give a starting point for discussion at December's meeting.

JL

30/07 Briefing on the upcoming requalification of doctors

30/07.1 Dr Ogunsanya provided the meeting with an in-depth brief of how the requalification process is expected to work, part of which includes a patient review of the doctor.

30/07.2 Whilst not directly involved in this process, the PPG offered to assist the surgery in any way it could in obtaining/processing these patient reviews.

30/08 Date of next meeting

30/08.1 The next group meeting will be held on Monday 17th December 2012.

30/09 A.O.B

30/09.1 Chair asked for a volunteer to update the notice boards this month. Lesley Cogan kindly offered to do this and said she would go into the surgery early December.

LC

30/09.2 In the light of current controversy regarding the involvement of relatives in the 'Liverpool pathway' and end of life care, Alan Ursell asked to be advised of the surgery's policy on this subject. Dr Ogunsanya replied that the surgery always involved relatives and other agencies, as appropriate, in any end of life care decisions.

30/09.3 A Bedingham asked why it took so long for a prescription issued by a hospital to become available from the surgery and why such a change of prescription necessitated an appointment with a GP. It was explained that it took time for the consultant's letter to be raised and sent by the hospital and, upon receipt, it had to be scanned into the patient's notes, also the GP appointment is necessary to establish if the change of medication has had any deleterious effects.

30/09.4 Janet Whitaker asked if it was possible to electronically transfer prescriptions between the surgery and pharmacists and, if so, when would this be introduced. Dr Ogunsanya replied that he believed there was a system available but that it needed to be instigated by the pharmacist.

30/09.5 There being no further business the meeting closed at 8.10 pm.

Robert Frew Patient Partnership Group
Minutes of 30th Meeting Held 19th November 2012
At The Robert Frew Medical Centre

Signatures

Chair

Vice Chair

Secretary

Treasurer